



JOHN NAIMO
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012-3873
PHONE: (213) 974-8301 FAX: (213) 626-5427

September 10, 2015

TO: Supervisor Michael D. Antonovich, Mayor
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

FROM: John Naimo 
Auditor-Controller

SUBJECT: **PROPOSITION A CONTRACT REVIEW – PROBATION DEPARTMENT
TRANSCRIBING SERVICES (Board Agenda September 15, 2015, Item
48)**

Item 48 on your Board's Agenda for September 15, 2015 is a request from the Probation Department (Probation) to approve a Proposition A contract with Fenton Transcription, LLC, for transcribing services at Probation.

We have reviewed and approved the Proposition A cost analysis prepared by Probation, which indicates the contract is cost-effective. It should be noted that, because the actual number of lines transcribed may be higher or lower than projected, the actual savings from the contract may be more or less than estimated. The contract complies with the County Living Wage Ordinance, and does not include a Cost of Living Adjustment.

If you have any questions please call me, or your staff may contact Robert Smythe at (213) 253-0100.

JN:AB:RS:TK

c: Sachi A. Hamai, Interim Chief Executive Officer
Jerry E. Powers, Chief Probation Officer
Patrick Ogawa, Acting Executive Officer, Board of Supervisors
Public Information Office
Audit Committee